

## Fee Structure 2026

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## Section 1 – Fees and Invoicing Policy

ATHE is committed to a fair fees policy to ensure maximum learner accessibility.

- Learners **must** be registered within **28 days of enrolment at the centre**. Failure to register learners will result in late fees being applied as outlined in Section 3.
- Invoices **must** be paid within **28 days from the date of invoice**.
- ATHE Subscription Model – agreed payment for the initial centre approval will be due on application and is payable within **28 days from the date of invoice** – non-payment after 30 days will result in withdrawal of application.
- ATHE reserves the right to amend fees by giving **28 days written notice** to all ATHE recognised centres.
- If a learner transfers to a larger qualification after commencing an ATHE qualification and wishes to transfer prior to certification, then the centre will pay the difference between these learner registration fees.
- Learners must be registered for a minimum of 8 weeks prior to learner moderation and certification taking place.
- ATHE subscription members: payments must be made in accordance with the ATHE Centre Agreement; failure to make payments will result in withdrawal of your recognition.

### International Bank Charges and Local Tax Arrangements

The payer is responsible for all international bank fees/charges when wiring money from overseas. Any local tax liabilities are also the responsibility of the payer to settle, without deduction from the invoiced total. The invoice will not be cleared until the invoiced amount has been received in full.

### Credit Control

Statements of Account are sent monthly to centres by email, highlighting any invoices that are overdue for payment. Invoices which have not been paid for over **60 days** from the date of the invoice will be liable to interest charges at **2%** above the published Bank of England base rate.

Registration invoices that remain unpaid beyond 90 from the date of the invoice days may result in learners being withdrawn, invoices being cancelled and sanctions applied including suspension and withdrawal of recognition.

### ATHE Refund Policy

Please note that the following rules regarding refunds apply:

- **Centre Recognition fees** – are non-refundable once an application is submitted.
- **Withdrawal refunds** – no credits will be made for learner withdrawals after 14 days from the date of the invoice being raised for learner registration, except on medical grounds, in which case supporting evidence will be required. If a centre submits learner withdrawals after the 14 days of the invoice date the invoice would still be payable in full, and the registration removed.

**Where applicable VAT will be charged – Reg No. 223 3462 38**

## Section 2 – Centre Recognition and Subscription Plans

### ATHE Centre Recognition Fees

ATHE Centre Recognition Fees	
<b>ATHE Centre Recognition Fee</b> – paid in full on application (Non-refundable)	<b>£500</b>
<b>Standard Subscription Plan</b> - Payments due:	
Monthly:	£150
Quarterly:	£450
<b>Prime Subscription Plan</b> - Payments due:	
Monthly:	£250
Quarterly:	£750

### ATHE Subscription Plans

ATHE operates two fee models: the Subscription Plan and the Non-Subscription Plan. Since January 2025, all new centres join the Subscription Plan, giving simple, predictable fees paid monthly or quarterly by direct debit, reducing administration costs and remove additional charges such as centre renewal or minimum financial guarantees. New centres can choose between Standard and Prime, and existing centres have the option to remain on the Non-Subscription Plan or switch on request, enjoying the same cost-effective, hassle-free benefits.

Below are some of the cost-saving benefits highlighted for the Subscription plan. More information can be found on our current subscription plans in section 11.

Subscription Plan Benefits	Non-Subscription	Subscription Plan
Annual Minimum Financial Guarantee	£1,500 every year	Not applicable
Centre Recognition Renewal Fee	£1,500 every three years	Not applicable
Monitoring & Development Review	£500 every three years	Free
Bespoke Centre Training	£500	Free *
Domestic Campus Recognition Fee	£300	Free
Campus Renewal Fee	£500	Free
Verification Service	£150	Free
Certificate Reprint Allowance	Not available	Free **
Access to ATHE Academy	Not available	Available
Certificate Postage	Paid for	Free ***
Selected Administration Charges	Paid for	Free

\* New centre training complimentary for all new Standard subscription members, Bespoke training free at any time for Prime subscription members.

\*\* Up to 10 certificates a year

\*\*\* Standard subscription users have free UK postage, Prime subscription users have free UK and international postage

### Section 3 - Non-Subscription Fees and Administrative Fees

#### Annual Minimum Financial Guarantee – Non-Subscription

Centres must register learners to a minimum value of £1,500 each year following recognition, reviewed annually on the anniversary of their centre recognition. Any shortfall against learner registration spend is payable, forming part of the contractual requirements in the ATHE Centre Agreement.

Annual Minimum Financial Guarantee	£1,500
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#### ATHE Centre Recognition Renewal Fees - Non-Subscription

Payable every 3 years to maintain ATHE centre recognition

ATHE Centre Recognition Renewal Fee (non-refundable)	£1,500
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#### ATHE Campus Fees

ATHE requires all recognised centres to register campuses for delivery.

Campuses are owned by the same legal entity as the main centre: Domestic Campuses, based in the same country, must undergo a check but do not require full CRQA recognition, while International Campuses, based in other countries, are recognised as independent centres and must complete their own CRQA process.

ATHE Domestic Campus Recognition Fee – paid in full on application (Non-refundable)	£300
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ATHE International Centre Campus Recognition Fee – paid in full on application (Non-refundable)	£500
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ATHE Centre Campus Renewal Fee (every three years)	£500
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#### ATHE Administration Fees

Administration fees are chargeable for certain services. These chargeable services are outside of ATHE Centres' ability to self-serve via the ATHE Centre Portal.

General administration charge for amendment of ATHE centre portal information, including amendments to learner details, registrations etc	£50
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Centre Request for Change (excluding Campus recognition)	£50
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WES Application	£50
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Certificate replacement/reprint (excluding postage)	£50
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<b>Certificate verification</b>	
Digital letter verification	£25
Letter verification (hard copy, excluding postage)	£50
<b>Certificate Postage</b>	
Certificate Postage will be charged at the point of certification, via an invoice. We use DHL as a carrier. Fees provided up to 0.5kg per parcel:	
UK	£10
Europe	£30
Africa	£45
Middle East	£40
Asia	£50
Americas	£30

**Learner Late Registration Fees:**

ATHE Centres that register learners outside the 28-day learner registration rule will incur the following fees, based on the credit value of the ATHE qualification:

12 credits or under	£30
13-36 credits	£50
37-60 credits	£60
61 credits or more	£70

## Section 4 – Qualification Fees

Registration fees are charged per learner per qualification. The fee includes learner registration, external quality assurance (EQA) and digital certification costs. Fees exclude VAT and where applicable, VAT will be charged at the current rate. (VAT Registration No. 223 3462 38).

ATHE Business and Management Qualifications				
Qualification Number	Qualification Title	Credits	Zone 1 Fee (£)	Zone 2 Fee (£)
610/1761/9	ATHE Level 3 Diploma in Business (2023)	60	144	90
603/7244/8	ATHE Level 3 Diploma in English and Communications for Business	60	144	90
610/1763/2	ATHE Level 3 90-Credit Diploma in Business (2023)	90	177	111
610/1764/4	ATHE Level 3 Diploma in Business and Management (2023)	120	273	163
610/1765/6	ATHE Level 3 Extended Diploma in Business and Management (2023)	180	294	179
610/1200/2	ATHE Level 4 Certificate in Workforce Performance Development	14	177	111
610/2057/6	ATHE Level 4 Diploma in Business and Management (2023)	60	200	122
610/2058/8	ATHE Level 4 Extended Diploma in Business and Management (2023)	120	305	179
610/2058/8	ATHE Level 4 Extended Diploma in Business and Management (Gen Ed) (2023)	165	368	221
610/2480/6	ATHE Level 5 Combined Extended Diploma in Business and Management	240	426	258
610/2291/3	ATHE Level 5 Diploma in Business and Management (2023)	60	304	182
610/2292/5	ATHE Level 5 Extended Diploma in Business and Management (2023)	120	326	193
610/2292/5	ATHE Level 5 Extended Diploma in Business and Management (Gen Ed) (2023)	165	420	263
603/4889/6	ATHE Level 6 Certificate in Project Management	15	158	95
610/2255/X	ATHE Level 6 Diploma in Management (2023)	60	310	184
610/2265/2	ATHE Level 6 Extended Diploma in Management (2023)	120	357	216
610/2087/4	ATHE Level 7 Diploma in Strategic Management (2023)	60	336	210
610/2088/6	ATHE Level 7 Extended Diploma in Strategic Management (2023)	120	420	252

**ATHE Computing Qualifications**

Qualification Number	Qualification Title	Credits	Zone 1 Fee (£)	Zone 2 Fee (£)
610/4301/1	ATHE Level 3 Award in Introduction to Computer Programming	10	105	61
610/4302/3	ATHE Level 3 Award in Introduction to Computing Mathematics	10	105	61
610/4303/5	ATHE Level 3 Award in Introduction to Cyber Security	10	105	61
610/4304/7	ATHE Level 3 Award in Introduction to Digital Technologies	5	105	61
610/4305/9	ATHE Level 3 Award in Introduction to Emerging Technologies	5	105	61
610/4306/0	ATHE Level 3 Award in Introduction to Mobile Application Development	10	105	61
610/4307/2	ATHE Level 3 Award in Introduction to Web Development	10	105	61
610/4300/X	ATHE Level 3 Certificate in Information and Digital Technologies	30	111	67
603/6569/9	ATHE Level 3 Diploma in Information and Digital Technologies	60	144	90
603/6559/6	ATHE Level 3 in Applied Statistics	60	144	90
610/3263/3	ATHE Level 4 Diploma in Computing (2023)	120	273	163
610/3264/5	ATHE Level 4 Extended Diploma in Computing (2023)	120	305	179
610/3714/X	ATHE Level 5 Diploma in Computing (2024)	60	304	182
610/3715/1	ATHE Level 5 Extended Diploma in Computing (2024)	120	326	193
610/6484/1	ATHE Level 7 Diploma in Computing (2025)	60	336	210
603/7709/4	ATHE Level 7 Extended Diploma in Computing Technologies (Artificial Intelligence)	120	420	252
603/7706/9	ATHE Level 7 Extended Diploma in Computing Technologies (Data Analytics)	120	420	252
603/7702/1	ATHE Level 7 Extended Diploma in Computing Technologies (General Route)	120	420	252
603/7707/0	ATHE Level 7 Extended Diploma in Computing Technologies (Networking)	120	420	252
603/7704/5	ATHE Level 7 Extended Diploma in Computing Technologies (Software Engineering)	120	420	252
603/7705/7	ATHE Level 7 Extended Diploma in Computing Technologies (Application Development)	120	420	252
610/6486/5	ATHE Level 7 Extended Diploma in Computing (2025)	120	420	252

### ATHE AI Qualifications

Qualification Number	Qualification Title	Credits	Zone 1 Fee (£)	Zone 2 Fee (£)
610/6113/X	ATHE Level 4 Award in Artificial Intelligence	10	111	67
610/6114/1	ATHE Level 4 Diploma in Computing and Practical Probability Theory	60	200	122
610/6115/3	ATHE Level 4 Extended Diploma in Computing and Artificial Intelligence	120	305	179
610/6116/5	ATHE Level 5 Certificate in Artificial Intelligence	30	155	94
610/6117/7	ATHE Level 5 Diploma in Computing and Advanced Statistics	60	304	182
610/6118/9	ATHE Level 5 Extended Diploma in Computing and Artificial Intelligence	120	326	193

### ATHE Law Qualifications

Qualification Number	Qualification Title	Credits	Zone 1 Fee (£)	Zone 2 Fee (£)
601/6161/9	ATHE Level 3 Diploma in Law	60	144	90
603/4890/2	ATHE Level 4 Extended Diploma in Law	120	305	179
610/5952/3	ATHE Level 4 Extended Diploma in Law (2025)	120	305	179
603/4891/4	ATHE Level 5 Extended Diploma in Law	120	326	193
610/5953/5	ATHE Level 5 Extended Diploma in Law (2025)	120	326	193

### ATHE Accounting Qualifications

Qualification Number	Qualification Title	Credits	Zone 1 Fee (£)	Zone 2 Fee (£)
603/6558/4	ATHE Level 3 Diploma in Accounting	60	144	90
610/3309/1	ATHE Level 4 Diploma in Accounting (2024)	60	200	122
610/3310/8	ATHE Level 4 Extended Diploma in Accounting (2024)	120	305	179
610/3311/X	ATHE Level 5 Diploma in Accounting (2024)	60	304	182
610/3312/1	ATHE Level 5 Extended Diploma in Accounting (2024)	120	326	193
610/3313/3	ATHE Level 7 Extended Diploma in Accounting and Finance (2024)	100	342	202

### ATHE Health and Social Care Qualifications

Qualification Number	Qualification Title	Credits	Zone 1 Fee (£)	Zone 2 Fee (£)
603/6568/7	ATHE Level 3 Diploma in Health and Social Care	60	144	90
610/3299/2	ATHE Level 4 Diploma in Health and Social Care (2023)	60	200	122
610/3300/5	ATHE Level 4 Extended Diploma in Health and Social Care (2023)	120	305	179
610/3579/8	ATHE Level 5 Diploma in Health and Social Care (2024)	60	304	182
610/3580/4	ATHE Level 5 Extended Diploma in Health and Social Care (2024)	120	326	193
600/3420/8	ATHE Level 6 Certificate in Healthcare Management	25	155	94
600/3406/3	ATHE Level 6 Diploma in Healthcare Management	120	358	216
600/3419/1	ATHE Level 7 Certificate in Healthcare Management	30	155	94
600/3405/1	ATHE Level 7 Diploma in Healthcare Management	120	364	221

### Coaching and Mentoring Qualifications

Qualification Number	Qualification Title	Credits	Zone 1 Fee (£)	Zone 2 Fee (£)
603/7181/X	ATHE Level 6 Certificate in Coaching	27	155	94
603/7182/1	ATHE Level 6 Certificate in Mentoring	27	155	94
603/7180/8	ATHE Level 6 Diploma in Coaching and Mentoring	43	226	138

### Education, Training and Development

Qualification Number	Qualification Title	Credits	Zone 1 Fee (£)	Zone 2 Fee (£)
601/8386/X	ATHE Level 3 Award in Education and Training	12	111	67
603/5888/9	ATHE Level 5 Diploma in Supporting Teaching and Learning	90	315	189
603/5887/7	ATHE Level 5 Extended Diploma in Supporting Teaching and Learning	140	342	242
603/7553/X	ATHE Level 7 Certificate in Leading the Quality of Teaching, Learning and Assessment	25	166	119
603/7548/6	ATHE Level 7 Extended Diploma in Strategic Educational Leadership and Management	145	441	273
603/7550/4	ATHE Level 7 Diploma in Strategic Educational Leadership and Management for Senior Managers	100	420	252

603/7551/6	ATHE Level 7 Diploma in Strategic Educational Leadership and Management for Headteachers and Principals	100	420	252
603/7552/8	ATHE Level 7 Certificate in Strategic Educational Leadership and Management	35	210	158

## Section 5 – Additional Service Fees

Additional service fees are only charged where additional services or exceptions apply beyond ATHE's standard processes - such as quality assurance activities, training, or appeals

Quality Assurance	Fee
These fees are only payable in specific circumstances where additional moderation, reviews, verification, training, or appeals are required beyond the standard qualification processes.	
<b>EQA administration fee</b> This fee of £150 is payable when fewer than three learners are submitted for moderation per qualification suite. Submissions for different levels of the same subject (e.g., Level 3 Business and Level 4 Business) are treated together, with a single fee applied. Submissions from different subject specialisms (e.g., Level 4 Law and Level 4 Accounting) are treated separately, and the fee is charged for each subject specialism with fewer than three learners.	£150
<b>Monitoring and Development review</b> - <i>Plus, expenses if site visit is required</i> This fee is payable when a Monitoring and Development review is required. The objective of the review is for ATHE to be assured that the required standards for the delivery and assessment of our qualifications are in place, and that learners registered have the appropriate opportunities to achieve.	£500
<b>Verification fee</b> This fee is payable when verification of a cohort of learners takes place prior to the results being submitted for moderation. Verification may be particularly helpful for new centres, or centres delivering a qualification for the first time, who may feel they would benefit from some additional support prior to submitting their results for moderation.	£150
<b>Centre bespoke training</b> - <b>In person</b> Daily rate (excluding travel and expenses) - <b>Online</b> 2hr session This fee is payable when a centre requests or is required to undertake training designed specifically for them. Pro rata fees are available for shorter sessions.	£500 £150
<b>Centre enquiry fee*</b> This fee is payable if a centre raises an Enquiry. An Enquiry can be made if a centre contests the decision(s) taken by an EQA where the moderation report states that assessment decisions have not met the required standard.	£200
<b>Centre appeal fee*</b> This fee is payable if a centre raises an Appeal against an ATHE decision to an Enquiry.	£370
<b>Centre enquiry fee on behalf of the learner*</b> This fee is payable if a centre raises an Enquiry on behalf of a learner. A learner can raise an Enquiry if they contest the decision(s) taken by an EQA where the moderation report states that assessment decisions have not met the required standard.	£200
<b>Centre appeal fee on behalf of the learner*</b> This fee is payable if a centre raises an Appeal on behalf of a learner against an ATHE decision to an Enquiry.	£270

\* If ATHE upholds an Enquiry or Appeal the full fee will be refunded. For further information regarding Enquiries and Appeals please see the 'Enquiries and Appeals concerning ATHE Qualifications' policy on the ATHE Centre Portal.

## Section 6 – Unit Fees

These are only applicable when a learner registers for a single unit, not a full qualification. They are not in addition to standard learner registration fees. A minimum of five units must be submitted at the same time for EQA (same qualification); otherwise, an EQA administration fee will apply.

Qualification Unit Level	Zone 1	Zone 2
Level 3	£55	£35
Level 4	£70	£45
Level 5	£75	£50
Level 6	£85	£55
Level 7	£95	£60

## Section 7 – Endorsement Fees

ATHE Endorsement is confirmation from ATHE that your programme demonstrates to stakeholders that you have adhered to high standards in design and that it is relevant to the needs of learners.

Initial Approval Fee	Fee
Endorsed Programme Fee (per Endorsed product) *	£800

\* A 10% discount given for 2 or more endorsements submitted at the same time.

Endorsement Annual Renewal Fee	Fee
Annual Renewal (per Endorsed product) *	£120

Endorsement Certification Fees	Zone 1	Zone 2
Printed Certificate (exclusive of postage costs)	£18	£15
Digital Certificate	£13	£13

## Section 8 – Bespoke Qualification Fees

ATHE has developed a wide range of bespoke Ofqual regulated qualifications, exclusive to ATHE recognised centres that have funded their development and worked with ATHE to ensure the content meets their learner needs in specialist areas.

Each bespoke qualification development project will be subject to a fully costed, time-bound proposal agreed between the centre and ATHE in advance.

### Bespoke Learner Registration Fees

The below matrix provides a guide to the registration fee for bespoke qualifications, per learner, per qualification.

#### Zone 1

Qualification Level	Qualification credit value				
	0-12	13-30	31-60	61-120	121 plus
Level 2	£90	£105	£160	£190	£230
Level 3	£100	£115	£190	£285	£295
Level 4	£110	£125	£250	£310	£390
Level 5	£120	£150	£295	£330	£425
Level 6	£125	£160	£310	£355	£430
Level 7	£130	£170	£325	£390	£450

#### Zone 2

Qualification Level	Qualification credit value				
	0-12	13-30	31-60	61-120	121 plus
Level 2	£55	£65	£95	£115	£140
Level 3	£60	£70	£115	£170	£180
Level 4	£70	£80	£155	£190	£230
Level 5	£75	£90	£180	£200	£260
Level 6	£80	£95	£190	£215	£265
Level 7	£85	£100	£200	£230	£275

### Centre-devised assessments

ATHE provides assessment materials (e.g. unit assignments) with its qualifications. Centres wishing to develop and use their own centre-devised assessment materials will be charged for the required ATHE review and approval of the materials at an agreed rate. The minimum charge for this will be £65 per assessment, but this may be more depending on the nature of the assessment and the time taken to review it. Please contact support@athe.co.uk for further details if you are a centre considering developing your own assessment materials.

## Section 9 – ATHE Application Process

### ATHE Centre Recognition

To become a recognised ATHE Centre, the online application process can be completed via the following link:

<https://athe.co.uk/become-an-athe-centre/>

### ATHE Endorsed Programme

To apply for ATHE Programme Endorsement, go to:

<https://athe.co.uk/programme-endorsement/>

### ATHE Qualifications Development

For all applicants, the application can be made through our ATHE website:

<https://athe.co.uk/delivery-and-development/>

### Application Support

For all support needs, please contact:

[support@athe.co.uk](mailto:support@athe.co.uk)

## Section 10 – Fee Zones – Human Development Index (HDI) 2026

The Human Development Index (HDI) is a statistical composite index including life expectancy, education (mean years of schooling completed and expected years of schooling upon entering the education system), and per capita income indicators, which is used to rank countries in terms of human development. ATHE use the HDI to determine which countries fall into Zone 1 or 2.

ATHE Fee Zone 1 – The list below shows all Zone 1 Countries; all other Countries fall into Zone 2.

Andorra	Latvia
Argentina	Liechtenstein
Australia	Lithuania
Austria	Luxembourg
Bahamas	Malta
Bahrain	Montenegro
Barbados	Netherlands
Belarus	New Zealand
Belgium	Norway
Brunei	Oman
Bulgaria	Poland
Canada	Portugal
Chile	Qatar
Croatia	Romania
Cyprus	Russia
Czech Republic	Saudi Arabia
Denmark	Seychelles
Estonia	Singapore
Finland	Slovakia
France	Slovenia
Germany	South Korea
Greece	Spain
Hong Kong	Sweden
Hungary	Switzerland
Iceland	Turkey
Ireland	United Arab Emirates
Israel	United Kingdom
Italy	United States
Japan	Uruguay
Kazakhstan	San Marino

## Section 11 - ATHE Subscription Plans

ATHE's Subscription Plan provide a cost-effective, hassle-free way to gain and maintain centre recognition.

With monthly or quarterly automated payments that reduce administration costs and remove additional charges ATHE's Subscription Plans offer a range of advantages, including affordable access to ATHE Centre recognition, easier financial planning, convenience and flexibility, cost savings, and access to premium products and services.

New centres can choose between two levels: Standard and Prime, with Prime offering additional benefits for larger centres such as discounts on all learner registrations, and free international postage fees. Existing centres can transition to a subscription plan at their renewal date or may choose to move earlier with support from our customer service team at [support@athe.co.uk](mailto:support@athe.co.uk).

	Inclusive Benefits	
Overview of Plan Benefits	Standard	Prime
<b>Fee payable - monthly/quarterly</b>	£150/£450	£250/£750
<b>Learner Registration Discount</b>	No	Yes – 10%
<b>Centre Recognition Fee</b>	£500	£500
<b>Centre Bespoke Training</b> (worth £500)	No	Yes
<b>Verification fee</b> (worth £150)	Yes	Yes
<b>Free Certificate Verification</b> (available up to 10 learners per year, paper and digital)	No	Yes
<b>Certificate Reprint Allowance</b> (up to 5 certificates per year for Standard, up to 10 certificates per year for Prime)	Yes	Yes
<b>Domestic Campus Recognition*</b> <i>potential saving to centre of £900</i>	Yes	Yes
<b>Campus Renewal Fee</b>	Yes	Yes
<b>Free Access to ATHE Academy (launching 2026)</b>	Partial	Yes
<b>Centre Renewal Fees waived</b> <i>saving to centre £2,000</i>	Yes	Yes
<b>Minimum Financial Guarantee Fee waived</b> <i>saving to centre £1,500</i>	Yes	Yes
<b>Free Monitoring and Development review</b> (at 3-year renewal)	Yes	Yes
<b>Digital Certification Subscription</b> (all certification types)	Yes	Yes
<b>Postage waived – all paper certificates</b>	Yes	Yes
UK	Yes	Yes
International	No	Yes
<b>Administration charges waived, includes:</b>	Yes	Yes
<ul style="list-style-type: none"> <li>- Apply to deliver new qualifications</li> <li>- Change of Centre Circumstances</li> <li>- WES Application Fee</li> <li>- Any other chargeable administration fee</li> </ul>		

\* Up to 3 domestic campuses, every 3 years.